



Golden Retriever Club of South Australia Inc



Email: caringcaninecompanions@hotmail.com

Phone 0450 504 871



Aged Care

Volunteer

Visitors Scheme

ACVVS Volunteer Agreement

Aged Care Volunteer Visitors Scheme

This is an agreement between **The Golden Retriever Club of South Australia Inc – Caring Canine Companions** and _____ (insert name of volunteer)

Thank you for agreeing to be a volunteer with The Golden Retriever Club of South Australia Inc – Caring Canine Companions. This Volunteer Agreement has been developed to ensure you have the best possible experience as a volunteer and understand your role, rights, and responsibilities. The agreement may be cancelled at any time by either yourself or the organisation. It is not legally binding.

The Golden Retriever Club of South Australia Inc – Caring Canine Companions values its volunteers and will provide you with:

- A volunteer handbook, which includes the description of your role.
- Training and resources required to carry out your role.
- A safe environment to work in.
- Respect your privacy and keep your information confidential.
- A supervisor who will provide ongoing support.
- Insurance that covers you for your volunteer role as per your position description.

We ask you to:

- Support the Organisation's vision and objectives and those of the aged care provider.
- Adhere to your volunteer role description and the requirements as set out.
- Undergo a Police Check as required.
- Complete a Statutory Declaration if you have lived overseas for a period of 12 months or longer past the age of 16.
- Inform in writing any change of status regarding your National Criminal History Record Check.
- Always comply with the law during volunteering.
- Be fully COVID vaccinated and comply with COVID safe practise.
- If using your vehicle in your volunteering role (this does not include driving to/from your place of volunteering) maintain your comprehensive car insurance.
- Advise the organisation if you are no longer able to drive for any reason including loss of licence.
- Ensure you respect and maintain confidentiality regarding any information you may become aware of about the organisation, older people, aged care providers and other volunteers and staff.
- Adhere to all policies and procedures as provided by the organisation.
- Exercise a duty of care always. Duty of care is using common sense and exercising reasonable caution in any activities undertaken with the recipient.
- Carry a charged mobile phone when visiting with an older person.
- Report any incidences to supervision as soon as possible.

Volunteer Signature

Date